

MAJOR DUTIES:

Connected Minds Advisory

Support the Connected Minds Leadership team in establishing the Indigenous Advisory Council (Year 1)

- Act as Council secretary (setting up meetings, preparing meeting materials, taking meeting minutes, and ensuring action items are followed up on) (Years 1-7)
- Ongoing liaison and support for Community Members and Elders/Knowledge Keepers associated to the IAC

Working with other CM staff

Knowledges & languages, assist with the coordination of external funding applications, ethics applications, and other tasks as may be necessary to the research teams.

Foster and maintain effective communications with community partners to ensure respectful and consistent engagement with Indigenous community members and partners.

QUALIFICATIONS:

Education and Experience

University degree in a relevant area of study such as Social Sciences and Humanities, Health, Natural Sciences, Education.

Minimum 3 years related work experience in Indigenous contexts, in an academic research